Select Information on the De La Salle High School Website

January 25, 2016

To the Ad Hoc Committee: Here is some information that was presented to the President's Cabinet on November 30, 2015. It consists of different surveys (E3, as well as a survey I sent to stakeholders within the school (administrators, department chairs, deans, the principal of DLSA) back in June of 2015.

This information in the appendices below establish (I think) how our site is perceived by people among our existing high school families, as well as major stakeholders in the school community. The Academy may have special needs we have not yet surfaced (such as the possibility of having some pages in Spanish, comes to mind, for example.)
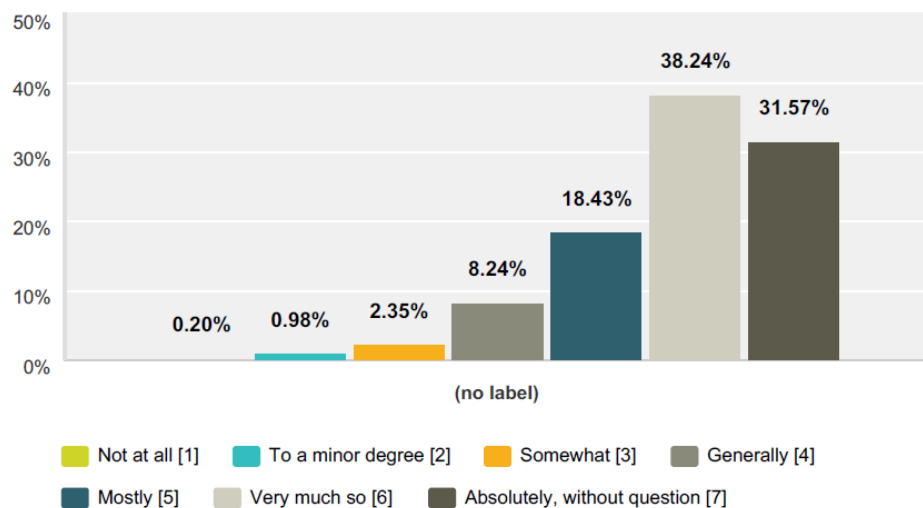
Appendix 1:

WCEA 14-15 Parent Survey, Question 11

Summary: As part of the school's accreditation, a parent survey was administered between March 24 and April 20, 2015. Following is a question about the use of the Website in general.

Q11 The school website (www.dlshs.org) provides information that is timely, useful, and easy to locate. [B40, B46, E48].

Answered: 510   Skipped: 9

Legend: Not at all [1] To a minor degree [2] Somewhat [3] Generally [4] Mostly [5] Very much so [6] Absolutely, without question [7]

	Not at all [1]	To a minor degree [2]	Somewhat [3]	Generally [4]	Mostly [5]	Very much so [6]	Absolutely, without question [7]	Total	Weighted Average
(no label)	0.20% 1	0.98% 5	2.35% 12	8.24% 42	18.43% 94	38.24% 195	31.57% 161	510	5.85

WCEA 14-15 Parent Survey, Question 12

Summary: As part of the school's accreditation, a parent survey was administered between March 24 and April 20, 2015. The question asked was: The website is designed to serve parents and students with quick access to resources, calendars, events, and news. It offers an iCalendar feed. It has an archive of past issues of the UNION magazine and the Spartan Spotlight Newsletter. It has a mobile version (www.dlshs.org/mobile) that comes up automatically on mobile devices. **Do you have comments on the website, or suggestions for its improvement?** If so, please put them in this comment box.

#	Responses
1	Love it!
2	It would be nice to have access to start dates for Fall posted now, to help with summer plans.
3	It is fantastic and completely information.
4	Teacher we pages are not always current or functioning; would be helpful
5	After looking at the details of a particular day's "Special Schedule," it would be nice if you could just go back to the page/month you were on beforehand as opposed to going back to the beginning of the current calendar and having to start over.
6	I would suggest pushing out, or creating an option, to push out the daily announcement, liturgy days and special schedule announcements
7	Would be helpful to have the school schedule and special schedule on the Mobile site. Athletics on Mobile and web is often outdated.
8	No
9	I use it and love the access
10	there is so much information that it is sometimes hard to find what one is actually looking for.
11	It would be nice to have a few highlighted "current" events on the main page. The calendar is difficult to navigate particularly when going to a different month.
12	It would be nice to be able to access the (full) calendar from the mobile site, particularly schedule changes, even those a month or two out.
13	Yes - the calendar button on the mobile website does not produce the same results as on the non-mobile site.
	One has to move to the non-mobile site to see all of the relevant activities.
14	It's very helpful
15	Too complicated - need to fine tune
16	The website is convoluted and out dated
17	I just wish the home page would actually print the times if it is a special schedule day ie 8:15-2:20 etc rather than making us hunt around for the times on a separate page.
18	I would be helpful if all teachers put their assignments on the calendar so the student and parent can access what is due when. This is done by some teachers but not all (Mr. Castello does a great job of it.)
19	Occasionally I have had trouble finding what I need on the website, but most of the time, things are easy to get to.
20	Very well done -- excellent resource.

21	I still have a difficult (in a sense) time getting calendar information - for example, is Wednesday an early or late day, and is it liturgy uniform? that needs to be clearly and quickly noticable
22	No
23	For early start Wednesdays send a text message to remind parents
24	It was somewhat hard to find the counseling section and college info at first.
25	Once I became familiar with the desktop website it was easier to navigate. The mobile version works very well.
26	I think that it would be helpful if there was one place to know if the calendar for early/late start changes. I have seen special schedule say one thing and then daily announcements say another. I don't check daily announcements regularly.
27	I use the mobile feature. It works well
28	Very easy to use
29	Events are too segregated by calendar. It can be difficult to find details on events until you find the right calendar.
30	Need better search engine. Calender for upcoming is never posted until season starts and leave parents unsure of tryout schedule.
31	It is one of the best sources of information. Continue servicing parents with this website
32	Great as is
33	THink it is hard to find yearly calendar always find the very detailed one easily but not entire year at a glance. Also hard to navigate teacher websites would love a portal to see overview of weeks homework for your child ....I know they are in charge but would help it guiding him to think ahead etc. I often feel in the dark on such matters.
34	I think that it is perfect except sometimes it's hard to find specific things, maybe have a search button ?
35	no change
36	The mobile version does not have power school need regular version. Suggest mobile version goes right to Power School.
37	The website is good - one suggestion - I have had challenges in the past fining a printable one page year-long school year calendar (not the day by day version) - that information is helpful for long term planning like vacations, college visits, etc. Make that button more conspicuous on a front page.
38	Have parents meet other parents!
39	I use the calendar and find it quite useful.
40	better calendar read options
41	good job!
42	If there is a "vacation" schedule I haven't located it. So it would be nice to have one.
43	Have the one-page Calendar Framework for the year on the home page. This is critical for planning vacations both during the school year and for summer so that my son does not miss any classes.
44	N/A
45	The website is a little clunky. It's a laborious to find information. Perhaps the main headings should have more choices next to them.
46	I'd like to see options to download calendar entries into outlook.
47	powerful search is needed. I would rather search for something and select the relevant answer that click multiple times to browse
48	Some information are out dated.
49	The calendar is very confusing a And hard to locate things that are happening at the school or future events

50	Is there a DLS app?
51	needs better design, easier navigation and better headings
52	I haven't seen a list if liturgy dress days for the school year. This would be helpful to put in my calendar and not search the bottom if the special schedule for liturgy dress notes.
53	I have no suggestions for improvement. My wife and I frequently reference the DLS website and are very pleased with its ease of use and timeliness of the information.
54	I still find it hard to find what I am looking for.
55	No comment at all.
56	I think the calendar function can be enhanced to incorporate the class schedule
57	None
58	difficult to navigate......need the like o be more accessible
59	Make sure calendar items are categorized for easy add/subtract based on needs. Too hard to narrow calendar items to what I'm looking for.
60	What does "special schedule" mean in terms of school start and finish time? Where is honor roll posted? Overall very happy with DLS, thanks.
61	The calendar for 2015-2016 is not on the website. We need to access this information so we can plan our family vacations for the summer and fall. This has been an ongoing problem - for years - and should be an easy fix. I have sent emails to Mattos and Aliotti asking for information on when school starts in the fall. That should not be necessary!!!
62	More Wrestling news
63	Website could be more straightforward and easy or to you maneuver around and with quicker access to information
64	I do hot get the newsletter. I asked that this be fixed to no avail.
65	Difficult to find non athletic activities, and school calendar.
66	I appreciate all aspects of the website- no suggestions
67	No
68	na
69	Calendar sometimes is out of date and should be updated more frequently.
70	I wish all teachers had websites with updated information. Some teachers do a much better job than others.
71	The website isn't as easy as I'd like to navigate around - I have to hunt around sometimes. The mobile version doesn't hit the areas I tend to want to look at so I then need to go to the full web version. I think I'd like to see improvements to the calendar query.
72	Did not know of the iCal and mobile download
73	It does not include information regarding school clubs.
74	Sometimes it is hard to find things. I feel like you have to click a lot to find what you are looking for
75	It's awesome!!!!!!
76	I think it's a great website and easy to navigate.
77	Not at this time.
78	During our first year, we have noted some differences in dates/times for various events between the calendar and the persons directly involved in the event. Appears to be some misunderstandings with the calendar inputter, or changes are not getting to the inputter in time for a current calendar. This only occurs about 5-10% of the time in our experience.
79	great website

80	The website is difficult to navigate. I often don't find the information I need or it takes some time before I find the information. From a parent's perspective, it is cumbersome.
81	Website is very difficult to navigate
82	Difficult to find anything on the calendar, filters have too many categories when looking for something specific
83	I like the ease of use of the website.
84	how about the list of student/parent contact information
85	The calendar has too many activities on it and makes difficult to see the important stuff like school holidays or changes to daily schedule . Perhaps make those things even bolder and bigger font?
86	Na
87	The school website provides useful information, but a lot of the information is not easily located. The layout of the website is not as user-friendly as it could be. Also, some information on the website is outdated, although most of the important information is kept current.
88	n/a
89	B40, E46, E48
90	I think is pretty much well done
91	Love it!
92	The calendar is confusing and also misses information
93	I should be able to advance to the next month of the calendar with just the click of a button. I typically can't find parent information that I'm looking for since everything seems buried in documents. Where is the search function?
94	no
95	N/A
96	Make the class schedules (especially special) easier to get to via the mobile version.
97	The website has been a huge help to our family, and when I can't find what I'm looking for, I simply email the person and they email me back within 24 hours many times sooner
98	web site is good . Share wins of the sports teams . Students will get encouraged by appreciation by their wins. Can the Spartan newsletter come via email to our email boxes too.
99	A general calendar blocking out holidays and no school days would help.
100	Not very user friendly but I can usually find what I am looking for even if it takes a few minutes.
101	I use it all of the time.
102	Information are easy to locate and well-organized.

Some thoughts: just over 30 people said no. Most of the responses had suggestions worth consideration.

Question 9, from a survey given to "stakeholders" in the administration of the high school: *What is it about the site that you would most like to see improved?*

Answer Options	Response Count
	19

#		
answered question	19	
skipped question	0	
#	Response Date	Response Text
1	5/28/15 4:50 PM	I think our website does a good job of making information available to students and parents. However, there is so much information, and everything can't be on the "first page," so some items are more difficult to find through tabs, buttons, links, etc.
2	5/28/15 3:36 PM	As much as I would like to be able to just jump in and change things at times it has been great having someone with John's expertise take care of requests for changes. He always responded in less than 24 hours to requests and I hope that kind of turn around continues. So I guess there is nothing that I want to see improved. Keep the good work going.
3	5/28/15 2:19 AM	I wish that it was easier to update things and keep formatting consistent. I often have to go into the computer code to make a line break where I want to or make font the right size, etc. I wish there was a formatting paintbrush like in Word and in Google. I also wish that there was a way to do easy differential permissions, where some components of the site are open to the public, others are open to just DLS, and others open to just a certain smaller group of people (like Principal's Council, AAC, etc...)
4	5/27/15 10:50 PM	I think the site is fine. It's easy to navigate as a user.
5	5/27/15 5:59 PM	User friendly for the most part.
6	5/27/15 4:52 PM	Visual and Performing Arts Presence. If you look at other schools these pages are as prominent as sports etc. We are hidden.
7	5/27/15 4:50 PM	modernized graphics
8	5/27/15 3:34 PM	navigation ease
9	5/27/15 1:48 AM	Not sure
10	5/27/15 12:21 AM	Regarding the site itself, i have no problems or objections.
11	5/26/15 10:12 PM	Some parental information does not seem to be easy to get to-e.g. tutoring schedule & excused absence form for students. Maybe there need to be lots of layers in the site, or maybe it's the naming of some documents, but I think it could be easier to navigate for some pieces of regularly used information.
12	5/26/15 10:01 PM	Not sure at this time; but will keep you posted.
13	5/26/15 9:50 PM	Seems fine. Again not sure why I am included in the survey
14	5/26/15 9:29 PM	I would like to have the ability to make our website more dynamic and linked to social media to have more pertinent and constant updates that will attract more parents/students to our website.
15	5/26/15 9:27 PM	Easier navigation, ability to edit
16	5/26/15 9:27 PM	The first and foremost focus should be calendar items.
17	5/26/15 9:27 PM	more space on the front page to fous on student centered events rather than using all of the avaialble space for advancement.
18	5/26/15 9:25 PM	I would like us to consider having a more prominent link on the website for DLSA. We are also looking at creating some social media outlets (Facebook page, etc.) for DLSA next year. This will be something Br. Lawrence Goyette, FSC, will be responsible for creating.
19	5/26/15 9:21 PM	no comment

Question 10, from a survey given to "stakeholders" in the administration: *What changes or additional features would you suggest for this website?*

Answer Options		Response Count
		10
answered question		10
skipped question		9
Number	Response Date	Response Text
1	5/28/15 4:50 PM	I will look at other school websites next week and compile a list of things that I feel should be included on (or removed from) our website.
2	5/28/15 3:36 PM	None at this time.
3	5/28/15 2:19 AM	See above.
4	5/27/15 10:50 PM	None.
5	5/27/15 4:52 PM	More updated visuals. Again, a direct link to a Visual and Performing Arts page.
6	5/27/15 12:21 AM	I like that we added the financial aid button, that was my only suggestion. Everything looks fine on my end.
7	5/26/15 10:12 PM	I just want to be sure that I can still get my info to show on the college page of the counseling department webpages, and that I can update it easily myself.
8	5/26/15 10:01 PM	Am open to suggestions...
9	5/26/15 9:27 PM	I don't think we need to post a ton of items on our site - it can be information overload...
10	5/26/15 9:25 PM	Most bilingual information for families to access.